

Zoning Recodification Working Group (ZRWG)
September 8, 2017
Arlington Town Hall, First Floor Conference Room
8:00-10:00AM

Attendees: David Watson (ARB), Christian Klein (ZBA), Steve Revilak (Town Meeting Member), Charlie Kalauskas (MPIC), Nancy Flynn-Barvick (at-large), Ralph Willmer (MPIC), Laura Wiener, Jenny Raitt (DPCD Staff)
Non-member present: Judi Barrett, Doug Heim (Town Counsel)

Meeting summary of 8/4/17 were reviewed and approved as amended.

Outreach Plan. Working Group additions to draft plan to add ACMI. Nancy will make sure they can film the next meeting. Make sure we are not making substantive changes, publicize opportunities for public input, put an article in the Advocate, Your Arlington, use Facebook and Arlington List, produce an FAQ.

Judi noted that she is producing a response matrix to ZRWG comments. The third draft bylaw (aka. Public Hearing Draft) will come in late October, following October public forum, to include all comments. She is preparing a memo for the Oct. 3 Public Forum explaining changes. David noted the public's desire for a detailed analysis. Steve said we need to provide a Tracking Memo that shows old section numbers and new section numbers. Document should be available a week before the Public Forum. Staff and ZRWG will work on a memo to augment Judi's, with detailed explanation of changes. Judi will provide her memo by 9/22. Possible alternative dates were discussed, in case we cannot get all materials ready to be posted by 9/26. Decision will be made at next ZRWG meeting on 9/22.

Staff and Working Group will begin the tracking memo. Staff will set up a document that all can access. Consultant will need to write the explanation of why sections moved. Everyone will try to do their section by 9/22.

Town day staffing was discussed. Charlie, Nancy and Steve volunteered to help staff the Planning Department booth.

Steve and Christian will start to look at illustrations for the new bylaw. Ralph will send his memo.

Adjourned at 10AM

Next Meeting: Friday September 22 at 7:30 to 8:30AM.

Public Forum: Tuesday October 3 at 7PM.

Third draft bylaw (Public Hearing Draft): October 31